# **Candidate Identification, Induction and English Language Proficiency**

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| Candidate, Centre and Assessor Details | |
| Candidate’s Legal Name |  |
| DOB |  |
| Qualification Title |  |
| Start Date |  |
| Centre Name |  |
| Assessor Name |  |
| Assessor Name |  |

|  |  |
| --- | --- |
| Candidate Photographic Identification Verification | |
| Photographic Identification Type Seen |  |
| Expiry Date |  |

(While expired documents may be used for verifying someone's identity, the expiry dates must be within reasonable timescales, and centres must ensure that they can unequivocally establish a clear likeness to the person.)

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| Candidate Induction | |
| Explain Areas Covered  (e.g. Course Overview,  Assessment Methods, Use of AI) |  |
| Induction Date |  |

**Assessor Declaration:**

I can confirm that I have undertaken the necessary assessments to ascertain   
the Candidate’s literacy and English language proficiency relevant to the complexity of the course content before their enrolment. I can confirm that the programme is suitable for and meets the Candidate’s needs and requirements.

I confirm that I have provided the Candidate with a thorough and rigorous   
induction which included acceptable use of AI.

I confirm that the original photographic proof of identification for the above-  
named Candidate has been checked and verified that the proof of identity is correct for the person we have met.

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| --- | --- |
| Assessor Name |  |
| Date |  |

**Candidate Declaration:**

I can confirm that I have had a thorough induction for the qualification, my photographic ID has been checked along with English language proficiency relevant to the course content I would like to do.

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| --- | --- |
| Candidate Name |  |
| Date |  |