# **Candidate Identification, Induction and English Language Proficiency**

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| Candidate, Centre and Assessor Details |
| Candidate’s Legal Name |       |
| DOB |       |
| Qualification Title |       |
| Start Date |       |
| Centre Name |       |
| Assessor Name |       |
| Assessor Name |       |

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| Candidate Photographic Identification Verification  |
| Photographic Identification Type Seen |       |
| Expiry Date |       |

(While expired documents may be used for verifying someone's identity, the expiry dates must be within reasonable timescales, and centres must ensure that they can unequivocally establish a clear likeness to the person.)

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| Candidate Induction |
| Explain Areas Covered (e.g. Course Overview, Assessment Methods, Use of AI) |       |
| Induction Date |       |

 **Assessor Declaration:**

[ ]  I can confirm that I have undertaken the necessary assessments to ascertain
the Candidate’s literacy and English language proficiency relevant to the complexity of the course content before their enrolment. I can confirm that the programme is suitable for and meets the Candidate’s needs and requirements.

[ ]  I confirm that I have provided the Candidate with a thorough and rigorous
induction which included acceptable use of AI.

[ ]  I confirm that the original photographic proof of identification for the above-
named Candidate has been checked and verified that the proof of identity is correct for the person we have met.

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| Assessor Name |       |
| Date |       |

**Candidate Declaration:**

[ ]  I can confirm that I have had a thorough induction for the qualification, my photographic ID has been checked along with English language proficiency relevant to the course content I would like to do.

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| Candidate Name |       |
| Date |       |