



## **Level 4 Certificate in Crime Prevention for Practitioners**

### **Qualification Specification**

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## Introduction

The **Level 4 Certificate in Crime Prevention for Practitioners** is aimed at crime prevention/crime reduction/community safety practitioners, or equivalent. Topics that candidates will look at include:

- Statutory responsibilities of partner agencies to work together to reduce incidents of crime and disorder
- Tools and techniques used to help reduce or prevent crime and anti-social behaviour
- The use and range of security products available to help deter criminals and prevent crime
- Employing a partnership approach to any community problem
- Running a crime prevention initiative

The Regulated Qualifications Framework (RQF) is the single framework for regulated qualifications, the regulatory body for this qualification is the Office of Qualifications and Examinations Regulation (Ofqual). This qualification is accredited onto the RQF.

## Qualification Profile

Qualification title	<b>ProQual Level 4 Certificate in Crime Prevention for Practitioners</b>
Ofqual qualification number	603/3157/4
Level	Level 4
Total qualification time	190 hours
Guided learning hours	60 hours
Assessment	Pass or fail Assessed and verified by centre staff External quality assurance by ProQual verifiers
Qualification start date	15/5/2018
Qualification end date	

## Entry Requirements

Candidates should be able to demonstrate achievement of the ProQual Level 3 Award in Knowledge of Crime Prevention or equivalent Recognition of Prior Learning.

Centres should carry out an **initial assessment** of candidate skills and knowledge to identify any gaps and help plan the assessment.

## Qualification Structure

To achieve the qualification candidates must complete the Mandatory unit.

Unit Reference Number	Unit Title	Unit Level	GLH
T/616/9719	Understanding Crime Prevention	4	60

## Centre Requirements

Centres must be approved to offer this qualification. If your centre is not approved please complete and submit form **ProQual Additional Qualification Approval Application**.

### Staff

Staff delivering this qualification must be appropriately qualified and occupationally competent.

### Assessors/Internal Quality Assurance

For each competence-based unit centres must be able to provide at least one assessor and one internal quality assurance verifier who are suitably qualified for the specific occupational area. Assessors and internal quality assurance verifiers for competence-based units or qualifications will normally need to hold appropriate assessor or quality assurance verifier qualifications, such as:

- ProQual Level 3 Certificate in Teaching, Training and Assessing
- Award in Assessing Competence in the Work Environment
- Award in Assessing Vocationally Related Achievement
- Certificate in Assessing Vocational Achievement
- Award in the Internal Quality Assurance of Assessment Processes and Practices
- Certificate in Leading the Internal Quality Assurance of Assessment Processes and Practices

## Support for Candidates

Materials produced by centres to support candidates should:

- enable them to track their achievements as they progress through the learning outcomes and assessment criteria;
- provide information on where ProQual's policies and procedures can be viewed;
- provide a means of enabling Internal and External Quality Assurance staff to authenticate evidence

## Assessment

Candidates must demonstrate the level of knowledge and/or skills described in the units. Assessment is the process of measuring a candidate's knowledge and understanding against the standards set in the qualification.

Each candidate is required to produce evidence which demonstrates their achievement of all of the learning outcomes and assessment criteria for each unit.

Evidence could include:

- observation report by assessor
- assignments/projects/reports
- professional discussion
- witness testimony
- record of oral and written questioning
- Recognition of Prior Learning

**Learning outcomes** set out what a candidate is expected to know, understand or be able to do. **Assessment criteria** specify the standard a candidate must meet to show the learning outcome has been achieved.

*Learning outcomes and assessment criteria for this qualification can be found from page 7 onwards.*

To achieve this qualification all candidates must produce evidence which demonstrates their achievement of all of the assessment criteria.

There must be valid, authentic and sufficient for all the assessment criteria. However, one piece of evidence may be used to meet the requirements of more than one learning outcome or assessment criterion.

Simulations are permitted where candidates, during the course of their qualification, are not able to provide evidence from naturally occurring events.

## Internal Quality Assurance

An internal quality assurance verifier confirms that assessment decisions made in centres are made by competent and qualified assessors, that they are the result of sound and fair assessment practice and that they are recorded accurately and appropriately.

## Adjustments to Assessment

Adjustments to standard assessment arrangements are made on the individual needs of candidates. ProQual's Reasonable Adjustments Policy and Special Consideration Policy sets out the steps to follow when implementing reasonable adjustments and special considerations and the service that ProQual provides for some of these arrangements. Centres should contact ProQual for further information or queries about the contents of the policy.

## Results Enquiries and Appeals

All enquiries relating to assessment or other decisions should be dealt with by centres, with reference to ProQual's Enquiries and Appeals Procedures.

## Certification

Candidates who achieve the requirements for qualifications will be awarded:

- A certificate listing the units achieved, and
- A certificate giving the full qualification title -

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#### **Claiming certificates**

Centres may claim certificates for candidates who have been registered with ProQual and who have successfully achieved the requirements for a qualification. All certificates will be issued to the centre for successful candidates.

#### **Unit certificates**

If a candidate does not achieve all of the units required for a qualification, the centre may claim a unit certificate for the candidate which will list all of the units achieved.

#### **Replacement certificates**

If a replacement certificate is required a request must be made to ProQual in writing. Replacement certificates are labelled as such and are only provided when the claim has been authenticated. Refer to the Fee Schedule for details of charges for replacement certificates.

## Learning Outcomes and Assessment Criteria

### Unit T/616/9719 Understanding Crime Prevention

Learning Outcome - The learner will:		Assessment Criterion - The learner can:	
1	Understand the role of crime prevention in the community	1.1	Analyse the social and environmental factors which contribute to levels of crime and disorder in communities
		1.2	Evaluate key relevant legislation relating to crime prevention work being undertaken and the impact on that work
		1.3	Identify and demonstrate a range of methods and processes in problem solving that may prevent and reduce the opportunities for crime and anti-social behaviour
		1.4	Evaluate the importance of good partnership working in crime prevention
2	Understand the use of security products in crime prevention	2.1	Explain how security products conforming to relevant British and European standards can be used to underpin best practice in situational crime prevention
		2.2	Evaluate a range of security products and other methods used to improve physical security in the built environment
3	Know how to conduct site security surveys	3.1	Evaluate suitable tools for use when conducting a full site security survey
		3.2	Plan and implement site security surveys
		3.3	Identify appropriate recommendations regarding a site to significantly reduce and prevent opportunities for crime and anti-social behaviour
		3.4	Effectively evaluate the results of the survey and provide a written report of the findings
		3.5	Provide appropriate crime prevention advice to a range of individuals who are affected, or potentially affected, by crime
		3.6	Explain the importance of maintaining the security and integrity of confidential information in relation to crime prevention

Learning Outcome - The learner will:	Assessment Criterion - The learner can:
	3.7 Evaluate instances where relevant legislation underpins the work of the crime prevention practitioner
4 Understand the importance of employing a partnership approach to any community problem	4.1 Review the legislation that promotes and supports multi-agency working 4.2 Analyse the ways in which relevant stakeholders and partners collaborate and contribute to working effectively to reduce and prevent crime and anti-social behaviour 4.3 Explain ways in which effective working relationships with communities, their representatives and agency stakeholders can be developed and managed 4.4 Explain how a multi-agency evidence based preventative approach can effectively support a crime prevention and reduction initiative
5 Know how to run a crime prevention initiative	5.1 Explain the principles involved in planning a crime prevention/reduction initiative 5.2 Outline ways in which a crime prevention/reduction initiative can be effectively managed 5.3 Explain the process for marketing a crime prevention/reduction initiative 5.4 Analyse how a crime prevention/reduction initiative can be effectively evaluated

## Assessment

There must be valid, authentic and sufficient for all the assessment criteria. However, one piece of evidence may be used to meet the requirements of more than one learning outcome or assessment criterion.





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